

2024 **KF**  
Invitation Program

# Part I . Introduction

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## Title

2024 KF Invitation Program for Distinguished Guests in Economic Affairs

## Period

April 21 (Sun.) - April 27 (Sat.), 2024

## Venue

Seoul, Korea

## Host Organization

The Korea Foundation

## Accommodation






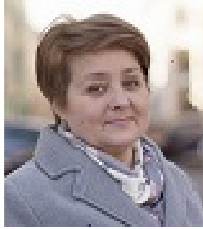



THE PLAZA Seoul

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## Part II. Distinguished Guests

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※ Listed in Alphabetical Order of Country

	<p><b>Dedy Rochimat</b> Chairman / Indonesia Furniture Industry &amp; Handicraft Association <i>Indonesia</i></p>		<p><b>Rasmi Hamzeh</b> Executive Director / Jordan Renewable Energy and Energy Efficiency Fund <i>Jordan</i></p>
	<p><b>Oulimata Sarr</b> Chair / EITI National Committee <i>Senegal</i></p>		<p><b>Ján Oravec</b> Chairman / Council for Economic Growth <i>Slovakia</i></p>
	<p><b>Tumaini Shabani Gurumo</b> Rector / Dar Es Saam Maritime Institute <i>Tanzania</i></p>		<p><b>Olena Borzenko</b> Chief of Department International Finance Research / Institute of Economy and Forecasting, Ukrainian Academy of Sciences <i>Ukraine</i></p>
	<p><b>Kevin D. Kim</b> Commissioner / NYC Department of Small Business Services <i>United States of America</i></p>		<p><b>James M. Meyer</b> Lawyer / Harper Meyer LLP <i>United States of America</i></p>
	<p><b>Nazar Abdulla Basuhaib</b> Vice Minister / Planning and International Cooperation <i>Yemen</i></p>		

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## Part III. Schedule

Date	Program	Remarks (Dress Code)
<b>April. 21 (Sun.) Arrival</b>		
-	Arrival & Hotel Check-in (The Plaza Seoul)	
<b>Apr. 22 (Mon.) Group Schedule</b>		
<b>Business Attire</b>		
<b>Orientation</b>		
11:00 - 11:20	- Introduction of the program overview and KF staffs	
	- Exchange greetings with other delegates in the group	
<b>Welcome Luncheon hosted by the Korea Foundation</b>		
12:00 - 13:30	- Amb. Gheewhan Kim, President of the Korea Foundation	
<b>Meeting at The Federation of Korean Industries (FKI)</b>		
14:00 - 15:00	- Mr. Chang Beom Kim, Vice Chairman & CEO of the FKI	
	- Briefing on the organization overview and Korea's Economic Development Process	
<b>Meeting with Korea Trade-Investment Promotion Agency(KOTRA)</b>		
16:30 - 17:30	- Briefing on the organization overview of KOTRA and strategy of trade-investment of Korea	
18:00 - 19:00	Group Dinner	
<b>Apr. 23 (Tue.) Group Schedule</b>		
<b>Business Attire</b>		
(TBC)	Meeting at one of Economic Research Institutes in Korea	
<b>12:00 - 13:30 Group Lunch</b>		
12:00 - 13:30	Group Lunch	
<b>14:00 - 15:00 Visit to Global Knowledge Exchange &amp; Development Center</b>		
14:00 - 15:00	- Guided Tour	
<b>16:00 - 17:30 Visit to Gyeongbokgung Palace and National Folk Museum of Korea</b>		
16:00 - 17:30	- Guided Tour	

Date	Program	Remarks (Dress Code)
<b>Apr. 24 (Wed.) Individual Schedule</b> <span style="float: right;"><b>Business Attire</b></span>		
All Day	* For more details, please find the attached individual schedule file in the email.	
<b>April. 25 (Thu.) Group Schedule</b> <span style="float: right;"><b>Business Attire</b></span>		
10:00 - 11:30	<b>Visit to Hyundai Research Institute(HRI)</b> - Dr. Won Ju, Director-General of Economin Research Dept. - Briefing on the organization overview of the HRI	* Some of the delegation are scheduled to visit other Cities
12:00 - 13:30	Group Lunch	
<i>(TBC)</i>	<i>Visit to one of innovative organizations in Korea</i>	
<b>Apr. 26 (Fri.) Group Cultural Experience</b> <span style="float: right;"><b>Casual Attire</b></span>		
11:00-12:00	<b>Visit to Hyundai Motor Studio</b> - Guided Tour	* Passport Required
12:00-13:00	Group Lunch	
13:30-16:30	<b>Visit to the Korean Demilitarized Zone (DMZ)</b> - Guided Tour - Imjingak → 3rd Infiltration Tunnel → Dora Observatory → Unification Bridge → Imjingak	
18:00-19:00	Group Dinner	
<b>April. 27 (Sat.) Departure</b>		
-	Check-out and leave for the airport	

# Part IV. Entry Guidelines

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## ■ Before Departure

### Step 1. Register for K-ETA

K-ETA allows a visa-free entry for short-term travelers to Korea.

Click to Apply ► <https://www.k-eta.go.kr/portal/apply/index.do>

- \* Be aware of fake agency sites and always make sure to use the official website.
- \* Travelers must obtain a K-ETA approval before boarding the flight or ship bound for Korea.
- \* If your country is not listed on the site above, please issue a visa.

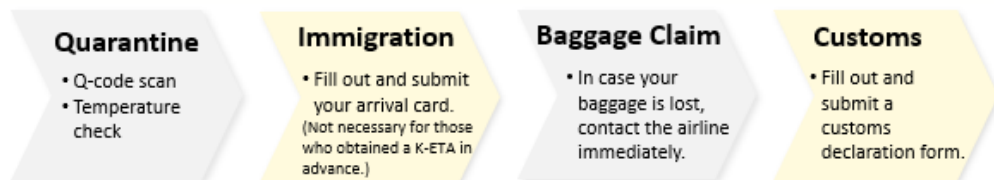
### Step 2. Q-Code : Quarantine Information Pre-Entry System

Register your information on the Q-Code System and receive a QR-Code. It will shorten the time for your quarantine inspection upon arrival.

Click to Apply ► <https://qcode.kdca.go.kr/qco/index.do?lang=en>

- \* It allows to input information from 3 days prior to your arrival in Korea.
- \* Travelers must complete the issuance of the QR code before boarding the flight.

## ■ Arrival in Korea



## ■ At the Airport

KF staff will meet you at the arrival hall and guide you on your way to the Hotel.

**Airport Escort : Mr. Youngkwang PYO (Mobile: +82-10-4052-7684)**

- \* Please do not take a private taxi or any other transportation before meeting the KF's staff.
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# Part V.

## For Your Safety & Comfortable Stay

### ■ Emergency Telephone Numbers

Number	Information	Language
112	<b>Korea National Police</b> Crime-related reports	
119	<b>Emergency Rescue Services</b> Fire, rescue, ambulance, disaster report, emergency care, hospital information, etc.	English, Japanese, Chinese, Russian, Vietnamese, Thai, Malay, Indonesian
1330	<b>Korea Travel Helpline</b> 24-hour travel-related services (information, interpretation, complaint report, etc.)	
1588-5644	<b>BBB Korea</b> 24-hour translation service	20 different languages
120	<b>Seoul Dasan Call Center</b> General Information about Seoul such as transportation, tourism, 3-way interpretation, etc.	English, Japanese, Chinese, Russian, Vietnamese, Mongolian

### ■ Emergency Information

#### During the Program

The Korea Foundation staff will accompany you throughout the entire schedule while you are participating in the program. If you feel sick or are injured, please inform any one of them so they can expeditiously help you.

#### When you are sick or injured

Cold, allergy, diarrhea, indigestion, painkillers, and other non-prescription medications are available at pharmacies and some convenient stores. If you go to the hospital, it is necessary to wear a mask in accordance with the Health Care Act in Korea.

### **Insurance**

The Korea Foundation has purchased travel insurance for all participants during the program. The plan includes coverage for some medical expenses and emergency travel services. The insurance plan covers the period from your arrival to departure (excluding the flight hours).

### **Buckle up!**

Whenever you ride in a car, wear your seat belt at all times. A properly worn seatbelt will reduce the risk of injury and protect you in case of an accident.

## **■ Preventing Sexual Harassment**

### **Definition of Sexual Harassment**

Any unwanted comment or action of a sexual nature which makes others feel uncomfortable, regardless of whether or not it is directed at the recipient. It includes acts and behavior that cause humiliation in any form.

### **What can be considered Sexual Harassment?**

- Physical Conduct (ex. touching and any other bodily contacts)
- Verbal Conduct (ex. repeated requests for dates at night)
- Visual Conduct (ex. displaying sexually suggestive objects, pictures, or posters)

### **What to do if**

#### **► As a Victim**

- Confront the person and let him/her know that you were offended and need to be stopped.
- Keep records. Write down the dates, times, places, and find witnesses. If you have received any notes or mails from the harasser, keep them.
- Do not hesitate to contact the officer in charge of the program or someone you feel you can trust if the harasser persists with the behavior despite your complaint, or if you feel worried or threatened at any point in time.

#### **► As a Witness**

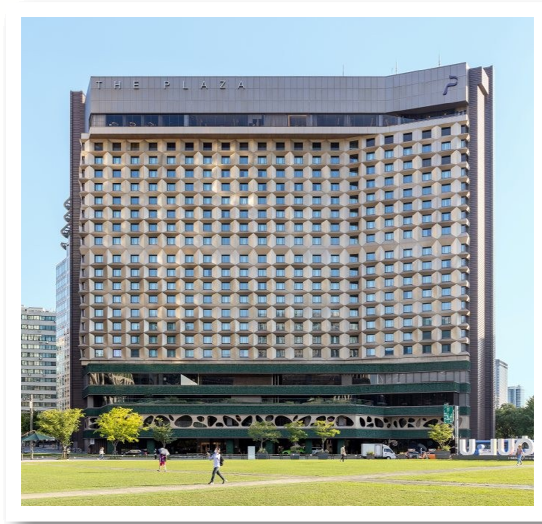
- Contact the program officer or the interpreters.
  - Keep records. Write down the dates, times, places, and names of others who witnessed the harassment.
  - The Korea Foundation will take it seriously. We will investigate the allegation and take prompt, effective action to correct the problem.
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# Part VI. USEFUL INFORMATION

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## ■ Accommodation



### THE PLAZA Seoul

THE PLAZA is Korea's premier luxury boutique hotel, now further enhanced through a strategic partnership with Marriott International's exclusive Autograph Collection brand. Standing opposite Seoul's iconic City Hall, THE PLAZA offers an ideal location for business and leisure travelers alike, in the ancient heart of one of Asia's most dynamic metropolises. The Marriott Bonvoy royalty program brings a variety of additional benefits, offering truly memorable experiences with every visit

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**Address** Sogong-ro 119, Jung-gu, Seoul, Republic of Korea

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**Tel** +82-2-2771-2200

**Homepage** <https://www.hoteltheplaza.com/en/>

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## ■ Useful Tips

### Business Hours



- Government Organizations : 9:00-18:00 (Monday-Friday)
- Banks : 9:00-16:00 (Monday-Friday)
- Department Stores : 10:30-20:00

※ Exact operation hours may differ by facility

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## Currency/Credit Cards

The currency in Korea is the won(W). Credit card usage is very high in Korea, and international credit cards can easily be used in Seoul and other major cities. Some small shops and restaurants may only accept cash.

			
KRW 1,000	KRW 5,000	KRW 10,000	KRW 50,000
* Exchange Rate : US\$1 = Approx. 1,300won (as of March 2024)			








## Bank/Currency Exchange

Cash can be withdrawn at a bank or ATM. Most convenience stores have ATMs installed, so international check cards can be used 24 hours a day. Money can be exchanged at banks, airports, hotels, downtown private currency exchanges (fee may vary), etc. Banks at major tourist destinations such as Myeong-dong and Itaewon in Seoul have "Global ATMs" where money can be exchanged 24 hours a day.

## Voltage

The standard voltage in Korea is 220V/60hz. Voltage converter/adapters can be purchased at convenience stores or electronics stores.

## Weather

Date	Apr. 21	Apr. 22	Apr. 23	Apr. 24	Apr. 25	Apr. 26	Apr. 27
Weather							
Highest Temp	21°C (69.8°F)	21°C (69.8°F)	19°C (66.2°F)	21°C (69.8°F)	22°C (71.6°F)	22°C (71.6°F)	22°C (71.6°F)
Lowest Temp	11°C (51.8°F)	11°C (51.8°F)	10°C (50°F)	11°C (51.8°F)	11°C (51.8°F)	12°C (53.6°F)	10°C (50°F)

# Part VII. Contacts

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## ■ Korea Foundation (KF)

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<b>Ms. Jieun Im</b>	<b>Assistant Director</b> Mobile: +82-10-7751-1227 Email: jeim@kf.or.kr
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<b>Ms. Eunsil Jeong</b>	<b>Assistant Director</b> Mobile: +82-10-3266-3854 Email: cecilia@kf.or.kr
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<b>Mr. Youngkwang Pyo</b>	<b>Program Officer</b> Mobile: +82-10-4052-7684 E-mail: pyk7684@koworks.org
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<b>Ms. Youngeun Huh</b>	<b>Program Officer</b> Mobile: +82-10-8557-2708 E-mail: hye0121@koworks.org
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## ■ Interpreter for Group Schedule

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<b>English</b>	<b>Ms. Moonkyoung Kim</b>	Mobile: +82-10-9381-4243 E-mail: iamatthemoon@gmail.com
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※ Personal interpreter for the individual schedule is informed in the attached file.

If you would like to learn more about the KF,  
please click on the website link provided below:  
<https://www.kf.or.kr/kfEng/main.do?langTy=ENG>

**KOREA KF**  
**FOUNDATION**

한국국제교류재단

▲ Click the KF Logo

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